



AIME 2024

22nd International Conference on Artificial Intelligence in Medicine
Salt Lake City, Utah, USA, July 9-12



Dear AIME 2024 Presenter,

The 2024 International Conference in Artificial Intelligence in Medicine (AIME) is just a month away. We're looking forward to the conference in July and feel your contribution will help create a successful and memorable event. Below are important instructions for your presentation.

SESSION INFORMATION

The total time for each speaker, including Q&A, varies throughout the conference. Please review the [conference schedule](#) to confirm the amount of time scheduled for your presentation, including Q&A, as well as your assigned session room. The session moderator will introduce speakers in each session. Presentations will be run from a tech table in the back of the room. You will have a slide advancer with a laser pointer, and a monitor will show your slides. Any videos **must** be embedded in your presentation. Please also have the video source file as well in case there is an issue when testing your presentation. We ask that you bring your presentation on a USB drive to the meeting as a backup.

PRESENTATION INFORMATION

To make the meeting run smoothly, **speakers must submit their talks in advance to be preloaded and must use the presentation PC laptops** in the meeting space. Keynote is not supported on the presentation computers, and presenters may not use their own computer to present. Presentations should be created in 16:9 format. The **deadline for submitting your presentation is Monday, June 24, 2024**, but we appreciate any presentations submitted before that date. The following link will give you access to an online folder where you can upload your presentation file.

Presenter Upload link for Sessions July 10 – 11, 2024

<https://uofu.app.box.com/f/fac76c5fce424a639c1fa83c7c32e553>

Files **MUST** be named using the following format: **"Session #_Presenter Last Name"**. This folder has restricted access, and speakers will only be able to upload, not see other files within the folder.

CONFERENCE REGISTRATION

All conference presenters must [register](#) and pay to attend 2024 AIME. If you have not already done so, [register online](#) by June 15th when registration fees increase.

CONFERENCE APP

The conference will be using an app called Sched in place of a printed program. In the end of June, you will receive an email from Sched.com with instruction to complete a speaker profile. Please add your photo, bio, and any additional info you would like to complete your profile by July 3, 2024.

The conference schedule is tight and full of educational content. It is vital that each speaker stay on time. **The Conference agenda is set in the Mountain Daylight Time Zone (MDT)**. Click [HERE](#) to view the final agenda. We look forward to a successful event. Please respond to this email as soon as possible with any questions.